

LONG BEACH
BUILDING COMMISSION MEETING
MARCH 22, 2024

Call to Order by: Larry Wall at 1:00pm:

Roll Call: ☒ Larry Wall
 ☒ Joy Schmitt
 ☒ Anita Remijas
 ☒ Robert Lemay
 ☒ Pete Byvoets
 ☒ Ken Klausner
 ____ Joe Jogmen
 ☒ Carter Vravis

Approval of minutes from previous meeting:

February regular meeting minutes acceptance

 Motion: Bob Lemay

 Second: Joy Schmitt

 Vote: Yay 6 Nay ____ Abstain ____ extensions

Commissioners report:

1. Report/spreadsheets/data – February
 - i. 12 permits with construction costs of \$328,619.00
 - ii. Fees \$ 3,861.00
2. Received 160 calls on permits and or information requests.
3. Received, responded to, or sent ____ emails.
4. Reviewed and approved registrations.
5. Research and inspections on MS4 outfalls.
6. Completed floodplain webinars & floodplain research.

OLD BUSINESS

7. MS4 – requirements
 - a. Town Council is considering adoption of the MS4 Ordinance.
 - b. Annual report is due 4/1/24.
 - c. We are required to complete a minimum of 2 public outreach programs annually under our MS4 permit. Currently we are.
 - d. Working on publishing a “BMP” manual to our website.
 - e. Obtaining handouts for the July 4th and Halloween holiday functions.
 - f. Will be working with the summer park program for a children’s water conservation effort.
 - g. Ordinance needs to be approved at the April meeting.
 - h. MS4 permit lasts for 5 years.
8. Coastal Resiliency Groups
 - a. Lake Michigan Coastal Program. Nothing to report.
9. Building Department Software
 - a. Training will resume 2nd week in April.
 - b. Payment Processing.
10. 1514 LSD PLAN REVIEW REQUESTED
 - a. The owner was provided pertinent ordinances for the BZA.
11. Mount Claire Way
 - a. Permit was approved with conditions to be recorded.
 - b. We have not received the recorded document as of today.

12. 2313 Oakenwald

- a. Guesthouse has been converted to a garage.
- b. Guesthouse/garage is still encroaching into the rear setback.

MOTION

This permit has not been approved. Does not meet all requirements.

1st: ☒ Bob Lemay

2nd: ☒ Joy Schmitt

Roll Call: ☒ Larry Wall

☒ Joy Schmitt

☒ Anita Remijas

☒ Pete Byvoets

☒ Ken Klausner

☒ Bob Lemay

☐ Joe Jogmen

Vote: Yay 3

Bob Lemay

Ken Klausner

Larry Wall

Nay 3

Joy Schmitt

Anita Remijas

Pete Byvoets

Abstain

NEW BUSINESS

13. 2234 LSD – stairs to beach

This permit has been approved. Meets all requirements.

14. 1700 LSD

- a. Excavation at existing seawall.
- b. Install drainage.
- c. Return area to pre-excavation grade.

Larry will investigate other ideas regarding project.

15. 2000 Juneway

- a. Exterior remove/replace
 - i. Necessary parameters have been discussed with the contractor.
 - 1. All work must be brought back to subject property.
 - 2. Fence must be 6" inside property line.
 - 3. Carter will review with permit holder.

MOTION

A motion was made to approve permit. All requirements have been met.

1st: ☒ Bob Lemay

2nd: ☒ Joy Schmitt

Roll Call: ☒ Larry Wall

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☒ Bob Lemay

☐ Joe Jogmen

Vote: Yay 6 Nay Abstain

16. 3007 Moore Road

- a. Currently well over lot coverage limit.
This permit has not been approved.

17. 2303 Hazeltine

- a. Landscaping/hardscaping
We need an up-to-date professional site plan showing coverage calculations.

18. 2104 LSD

- a. R/R decks and framing.
- b. Larry will talk to contractor about project.

COMMISSION COMMENTS:

PUBLIC COMMENTS: No comments.

Next meeting scheduled for April 12, 2024 @ 1:00 pm

Adjournment: Motion Bob Lemay

Second Pete Byvoets

Yay _6_ Nay ____

Meeting adjourned at 3:30 PM