

**Long Beach
Advisory Plan Commission
Minutes from January 30, 2016 Special Meeting**

Members Present: Pete Byvoets, , Bob LeMay, Mike Gorman, Maureen Healy and Patrick Cannon.

1. Meeting was called to order by Patrick Cannon at 8:30AM
2. Each commission member introduced himself/herself to the meeting attendees.
3. Cannon explained the agenda and the purpose of meeting and order of business.
4. Cannon called upon Kathleen Geraghty, member of the APC subcommittee on the Comprehensive Plan to summarize the recommendation the hiring of McKenna & Associates for \$15,700 to assist APC in creation of a new town comprehensive plan.
5. Kathleen Geraghty explained the McKenna proposal and why the APC Subcommittee on the Comprehensive Plan was recommending McKenna be hired by the Long Beach Town Council to assist the APC in the new Comprehensive Plan creation. Kathleen stated that McKenna was the low bidder and had extensive experience with beachfront communities. Kathleen had also spoken to some of the McKenna references and felt positive about those discussions. Kathleen suggested that the town budget and authorize for more than the contracted price to consider the possible need for additional meetings and incidental expenses including postage. And that the McKenna be requested to give bi-monthly progress reports that could be shared with the Town Council in order to improve communication as the process commenced.
6. Matt McGivney, 2928 Lothair Way, LB, a member of the Comprehensive Plan Subcommittee concurred as did APC President Patrick Cannon, who were present at the meeting with McKenna & Associates.
7. The commission members had a general discussion of the proposal and Kathleen answered all questions.
8. The meeting was opened for questions or comments from the public. Bob McFadden, 2714 Duffy Lane LB asked about the timing of public input and concerns about the ability of persons to have input into the process. Joe Jogman, 2213 Florimond, LB, asked about the cost of the project and methods to make sure that the public was made aware of the true cost of the McKenna hiring so as not to have any confusion about the cost of the hiring.
9. Cannon made a motion to have to adopt a resolution recommending to the Long Beach Town Council the hiring of McKenna & Associates under the terms of their written proposal and to authorize the APC to expend some additional funds over and above the McKenna contact proposal of \$15, 700 in anticipation of the possibility of additional non- contractual meetings that could be required, along with possible incidental expenses such as mailings

and postage. The Motion was seconded by Bob LeMay and a vote was taken by the Commission and the motion carried by a vote of 5-0.

10. Cannon stated that he would send a letter to the Town Council members advising them of the passed motion and requesting their approval of the contract with McKenna along with a request for a cap on spending in lines with any expected additional expenses to be incurred as discussed in the meeting. Cannon said he would attach a copy of the letter to the LB Town Council to the minutes of the January 30 special meeting.

11. The special meeting was adjourned at 9:40AM.

Submitted by Patrick Cannon.

Patrick Cannon

2/15/16

Signed and dated

Official APC Seal

