

Minutes
LB Community Center
March 7, 2016

In attendance: Mary Carol Lombard, Bill deFuniak, Joe Jogmen,
Debbie Semla, Horst Bauchrowicz, Joy Schmitt
Ben Fout from YMCA and 1 resident

Absent: Doug Wickstrom

Quorum was declared

Minutes from February 1, 2016 were approved

It was confirmed that hours of operation for the Community Center will be the same as the YMCA

- Winter- M,T,W,Th,F 6am-9pm Sat 6am-5pm Sun 10am-5pm
- Summer- M,T,W,Th,F 6am-10pm Sat 6am-5pm Sun 10am-5pm

Mary Carol displayed new signs showing hours and general rules and regulations. Mary Carol will coordinate with Jennifer from Y as to placement. Still working on sign for gym and common rooms re: heat and lights - Horst will work on this.

Guidelines with YMCA

- Ben Fout stated Y employees are willing to open and lock common rooms in use by public. A drop box system will be developed for returning keys after Y has closed.

Keys

- Was determined that Joe Jogmen needs OS2, OS4, OS5, A-3, A-9 and Allen wrench - Bill deFuniak will get those made for Joe

Exterminator- ongoing Bill deFuniak

Roof- ongoing Doug Wickstrom

Cleaning of building/maintenance/repairs

- Bill deFuniak is waiting on quote from Complete Cleaning Service, Amy Shinn will continue to do bathrooms at this time at a cost of \$250 per month
- Committee would like Sarah to attend next meeting to discuss storage needs for summer park program.
- Gym floor- still exploring solutions for floating floor problem
- Heat- Joe Jogmen has been working with Dye Heating on current and future equipment needs.
- Bricks falling off exterior building- Doug will contact a masonry guy
- List of accomplishments by committee so far in maintenance area
 1. Repaired holes, replaced vinyl and wood base, south gym wall

2. Installed 3 thresholds at doors in gym
3. Installed threshold, replaced vinyl and wood base on ramp in gym
4. Worked with Dye to repair heat pump unit in Courtyard room and determine what needs to be done in Y corridor
5. Replaced many air filters in building
6. Researched history and nature of heat pump system in building
7. Requested proposal from Dye for HVAC maintenance
8. Scheduled meeting with Watcon to discuss cleaning and treatment of cooling tower water coils and piping
9. Located auto cad drawing file of school and created a PDF floor plan
10. Created spreadsheet of existing rooms, sizes, info re: the 23 heat pump units currently in existence
11. Cleaned boiler room
12. Experimented with sound deadening for heat pump in room 1
13. Repaired lock set in room 2
14. Temporary repairs of ceiling outside room 10
15. Repaired weatherstripping on Main Entry doors/lubricated hardware
16. Researched LED bulb replacement for fluorescent fixtures in building
17. Replaced some fluorescent tubes and cleaned light diffusers
18. Purchased large name tags for gym and room 12 keys.
19. Arranged for relamping of exit signs

Visitor log

- Logs are ready to go, Mary Carol will start procedure when Jennifer at Y is back from vacation
- Will be placed at 3 entrances as well as filled out when someone requests opening of gym or a classroom

Nightly door check

- Y employee will check the building before closing each night
- Committee would request that police continue to check exterior doors at night

Clutter in hallways

- Joy and Joe will discuss hallway clutter with tenants
- Joy and Joe will also discuss reclaiming the 3 closets currently being used by Quality Carpet with the tenant

Community Center name

- Debbie feels "Old School Community Center" would be a more inclusive name than Long Beach Community Center. The possibility of including the question in the upcoming town survey was discussed. Possibly a contest to name CC?

Room 12

- Mary Carol stated that before we clean room 12, we need to give various groups a chance to remove their items before we dispose of everything. It was determined we will leave a sign up for 6 weeks before disposing of anything.

Calendar

- Mary Carol presented March calendar for CC. It will be posted on bulletin boards and on the new town website as soon as it is up and running

Items for Joy to take to Council

- Tax ID number for committee maintenance guys
- Request permission to get a quote re: exterior doors
- Request permission to contact Dye re: leak from heating system
- Who cleans the gutters at CC

Meeting was adjourned

Next meeting: April 4th, 2016, 4pm, LBCC Historical room 2