

Minutes
LB Community Center
May 2nd, 2016

In attendance: Mary Carol Lombard, Joe Jogmen, Debbie Semla, Horst Bauchrowicz, Joy Schmitt, Doug Wickstrom
Ben Fout from YMCA, Bradley from Adsnet, Bert Sappenfield from Comfort Keepers and 1 resident

Absent: Bill deFuniak

Quorum was declared

Minutes from April 4th, 2016 were approved

Wifi

- Bradley from Adsnet attended meeting to answer technical questions
- Committee voted to have Adsnet proceed with installation of 5 strategically positioned wifi radios in building
- Cost of radios is \$120 each and monthly service fee for the town (town hall and community center) will be \$60

Comfort Keepers

- Bert Sappenfield attended meeting with request to place brochures for community awareness of their services.
- Joy Schmitt will explore getting a kiosk for brochure display

Exterminator

- Joe Jogmen reported the exterminator set traps at 4 entry points and caught 4 squirrels that were removed to another location. Traps were left in place for 2 weeks with no additional occurrences. Entry points were sealed. Total cost was approximately \$500. Will most likely happen again in the future, Joe requested people in building notify committee if they see or hear anything reoccurring

Gym floor- ongoing

Complete Cleaners

- Committee voted to hire complete cleaners to start cleaning the building
- Bathrooms will continue to be cleaned by Amy Shinn

It was requested that Clerk-Treasurer provide committee with revenue/expense report for Community Center prior to monthly meetings

Repairs

- Joe Jogmen reported new LED lights have been put in hallways

- Golf ball hit the window of Room 10 and broke outer window which needs to be repaired

Heating and Cooling

- Joe Jogmen stated we are now working with Wayne Heating from MC
- There are currently no leaks in the coils
- Need to connect water to the inside now
 - Chemicals will be required
- Filters were changed in boiler room, need to keep an eye on them

Hours of operation for room 2 and room 10

- Joy Schmitt will bring to Park Board

Keys

- Joy will check with Deanna to see if keys are ready
- Joy and Joe will check with renters to see if they would like CC Committee to have a key in case of emergency

Available space

- Room 13
 - Much discussion about how to utilize room 13
 - Agreed that part will be used for storage
 - Possibility of partitioning off room and renting half
 - Debbie Semla stated if room becomes rentable, the Historical Society would like to be considered as a tenant
- Utility closet
 - Will be kept as a permanent utility room
- Technology room
- Closet across the hall from room 12
 - Storage for Summer Park Program
- Old bathroom in Courtyard room
 - Remove fixtures
 - Storage??????

Shopping and tax ID number

- Clerk-Treasurer not willing to share tax ID number with Committee
- Currently need to arrange for Tom Dolph to obtain items or donate the tax to the town
- Accounts at Big R, Lowe's, Menard's, Duneland Home, Kabelin's

Approved spending limit

- Committee voted that any expense over \$500 should be discussed with committee before purchase

Mile marker signs for hall walkers

- Ben Fout stated the Y is working on this project
- Doug will send measurements from CAD drawing to Ben

Gym rentals

- Mary Carol stated a calendar will be attached to the sign in log at the Y showing in red all rental dates and times so users will know they can not use gym when there is a rental
- Joy will talk to Deanna so she knows to notify Y as soon as she books a rental

Repair of outside sign

- Mary Carol stated Town Beautification is working on a new sign
- Horst, Joe and Doug will execute a temporary fix with materials on hand
- Y is still waiting for a sign outside and on window of entryway

Water fountains in building

- Will be removed by Joe, Horst and Doug

List of current contractors used by the town for services

- Joy will see if Deanna has a list

Meeting was adjourned

Next meeting: June 6th, 2016, 4pm, LBCC Historical room 2