

# LONG BEACH BUILDING COMMISSION

Minutes Jan 29, 2016



**Call to Order:** 9:00 A.M.

## Roll Call:

Commissioner: Aaron Tomsheck

Commission Members Present: Larry Wall (Chairman), Pete Byvoets, Joe Jogman

Commission Members Absent: Robert LeMay (Council Liaison)

## Business:

Special meeting was called to educate and to discuss activities, procedures, and flow of specific topics within the department.

1. Following topics are being requested for monthly Building Commission meetings and Aaron gave further explanations on each
  - o Permit spreadsheet showing status of all permits
  - o List of building permits applied for
  - o List of permits issued
  - o Listing of violations issued and status
  - o Prior meeting minutes and next meeting agenda should be sent out to all commission members at least one day prior to the next scheduled meeting.
2. Permits for approval
  - No permits currently awaiting Commission approval
3. Permit application forms
  - Discussion was had to develop 3 different building applications forms to replace the current. Joe and Aaron are going to work on developing these and hope to have something to share by next meeting. Included will be the permit checklist that was previously created. Further review/modifications
4. Flow of information for permits
  - Aaron gave details and several examples on different types of projects and the necessary information needed/required for each.
  - Conversation furthered on the approval/denial process and formal/informal discussion that is had on most projects.

5. **Permit timeframes**

Pete shared with the Commission a revision to the proposed modified section 150 in the TOLB ordinances that he wished for the BC to endorse. Motion was made by Pete to endorse changes but further discussion tabled the motion until next scheduled meeting and until the tiered applications forms are presented
6. **BZA town advocate/relationship**

Communication between the BZA and BC is recommended and the necessity of a group meeting/workshop to go over administrative procedures is recommended. Larry said he would set it up.
7. **MS-4 Rules – Guidelines**

Aaron shared that though it might be an ordinance somewhere that the town adopted, there is nothing on the website for him to reference and enforce/issue citations on. Larry thought IRC might have something. More research will be done and this topic will be revisited.
8. **Snow Fences**

Discussion was had regarding complaints on snow fences. Currently, there is not an ordinance regulating seasonal fencing that mitigates blowing sand or erosion. Pete says he'll formulate something for consideration.
9. **Construction Activity along LSD in the summer months**

Aaron shared the difficulty navigating along LSD during the summer months. Walkers, runners, bikers, garbage trucks, deliveries, construction, and regular traffic all share the same patch of asphalt and there is a fear of potential accident. Safety concerns are paramount. Aaron said he would do some further research and formulate something for the commission to consider.