

**Minutes**  
**LB PARK AND RECREATION**  
**August 26, 2015**  
**LB TOWN HALL 6:00PM**

**I. Call to order**

**II. Quorum declared/not declared-** Joy Schmitt, Pres., Kendra Byvoets, V.P., Jane Neulieb Treasurer and Bob Angelo present.

**III. Approval** of July 22, 2015 regular meeting minutes-needs heading change and letter from Mr. McDonald.

August 12, 2015 Executive meeting minutes

August 12, 2015 Special meeting/Budget workshop minutes

**IV. Old Business**

1. **Melrose Park** – update- awaiting **second** ADA approval required by the building commissioner.

**2. Park Director**

a. Job description- next meeting to review.

3. **Tennis Court Resurfacing-** read note from tennis professional about court condition which states the court needs cleaning and possibly resurfacing.

4. **Swings at Claremont-** thanks to Bill and Tom for helping us replace missing parts. The swings are up and being used.

**5. Gardener**

a. Job description- Jane presented the job description which was approved previously.

**V. Summer Park program**

1. Recap of 2015-Sarah Plooster Park Program Director reported that the Summer Camp was a huge success. Communication to parents improved with having Business Cards, guest speakers were a hit especially the miniature horses and healthy me days. Creative projects were a success. Request for internet access for demonstration to children, possible sponsorship for increasing funds, and storage needs were discussed. Alternative storage areas were discussed. Joy is going to look into possible storage solutions. One being the room to the right of the Civics storage room. Sarah discussed her 5 year plan and 5 year goals (included) which were distributed to the council. Discussion took place regarding the need for extending the program to include preteens, ages 12-14. Parents have requested this and Sarah will explore this possibility.

2. Gift card incentives for employees- this board had approved giving camp staff incentives in the form of \$10.00 gift cards in the early spring of 2015. Sarah gave them to camp counselors and were much appreciated. If we do this in the future we must put it in the Salary Ordinance.

VI. **Community Center**- Jane reported that the Bridge playing group used the LB Historical Room as needed this summer and it was a success.

VII. **New Business**- none

VIII. **Public comment**- Bill Vlastic is donating a very large bench to the Park Board which the LB Garden Club will assist in finding a location. He will provide a flatbed truck to transport it here. Joy will view it and arrangements for transfer will be made.

IX. **Adjourn** - next meeting September 23rd, 2015, 6pm, Town Hall