

PENDING APPROVAL

Minutes Long Beach Town Council Town Hall Long Beach, Indiana March 5, 2012

Following the Pledge of Allegiance, the meeting was called to order at 7:00 P.M. by Robert Schaefer. The following Council members were present: Robert Schaefer, Jane Neulieb, Patrick McDonald, Robert Angelo and Peter Byvoets.

Also present were Fire Chief Dave Albers, Police Chief Sulkowski, Street Superintendent Tom Dolph, Clerk/Treasurer Bill deFuniak and Attorney Jeff Thorne. Approximately 15 - 20 residents were in attendance.

Approval of Minutes – On motion made and seconded, the Minutes of February 13, 2012 were approved by a unanimous vote of all present.

Police Department – Chief Sulkowski delivered a report for the month of February, 2012. The report indicated that there were 169 calls in the month of February, 39 hours of overtime. The Chief further reported a breakdown of the various calls received by the Police Department.

Police Commission – Mr. Schaefer stated that the Police Commission will be meeting on Wednesday, March 7, at 8:30 A.M. At that time the terms of the Michiana Shores Police contract will be discussed.

Volunteer Fire Department – Chief Albers delivered a report for the month of February, 2012. Chief Albers stated that there have been 7 Fire calls year to date (5 in LB and 2 in Duneland). There have been 13 Medical calls year to date (12 in Long Beach, 1 in Duneland). The average response time for medical calls is 5.28 minutes, and the average response time for fire calls is 5.00 minutes.

The Chief stated that the Long Beach Volunteer Fire Department has donated year to date, a total of 329 hours to the Town at an estimated value of donated hours of \$13,500.00.

A copy of the report is attached hereto as Exhibit “A” and made a part of these Minutes.

Fire Commission – Mr. Schaefer stated the next Fire Commission meeting is scheduled for March 8, 2012 at 7:00 P.M.

Jane Neulieb requested that the Fire Commission address the payment of the \$27,000 that is due the Fire Dept. from a prior year.

Street Department – Mr. Tom Dolph reported that he has been working on light fixtures and cleaning sand at Stop 23. The hoop on Elbridge has been removed and indicated that a bill should be sent to the homeowner for the removal of the basketball hoop as per the homeowner's request. Mr. Dolph noted that there was a problem with the brakes on the loader and it is currently not being driven on the streets, and he will get an estimate for the repair of the brakes.

Jane Neulieb stated that a resident had asked her if the steel pillars and chain link fence at 1900 Lake Shore Drive was in the right-of-way and asked that that be checked out.

Park & Recreation Board – Jane Neulieb gave a report of the recent Park & Recreation Board meeting held on February 28, 2012. Mrs. Neulieb indicated that Mary Joy and Joy Schmitt were elected as Co-Presidents and Jane Neulieb was elected as Secretary. Several items were discussed at the meeting including proposed recreation programs, Melrose Park and the status of Stop 24. The regular meeting date of the Park & Recreation Board was established as the 4th Wednesday of each month. The next meeting is scheduled for March 28, 2012 at 7:00 P.M. at the Town Hall. A copy of the Minutes of February 28, 2012 can be found on the Long Beach Town Website.

Community Center - Jane Neulieb stated that a meeting is scheduled on Thursday, March 8, 2012 at 4:00 P.M. at the Community Center to discuss the Community Center.

Water Board – Mr. Schaefer stated that the Water Board met on February 27, 2012 at 9:00 A.M. It was noted that Mr. Griffin had his water license renewed, the Water Dept. employees continue to work on mapping out the fire hydrants, and the interior of the water tower will be inspected. The next meeting is scheduled for March 26, 2012 at 9:00 A.M.

Jane Neulieb inquired about the rate the residents are currently being charged for water and what is in the Ordinance, and is the capital improvement being paid off. Mr. Schaefer indicated that the Ordinance needs to be updated as it does not reflect the rate increase as of 2006. With respect to the capital improvement status Mr. Schaefer stated that the Moore Road pumping station project has been paid off, but the operating cost was initiated as a two step rate and is still being charged.

Building Permit Report – Mr. deFuniak reported that for the month of February, 2012, there were 5 permits totaling \$148,986.80 were issued which is \$875.00 in fees; and 6 electrical permits for a total of \$742.00 were issued with a revenue to the Town of 10% or \$74.20.

Mrs. Neulieb updated the Board that building permits were issued for 2906 Lake Shore Drive for \$1.4 Million. It was also noted that 2 cases are before the ZBA next week.

A motion was made and seconded to approve the above reports as presented. The motion was approved by all present.

OLD BUSINESS

Dell Server – Mr. deFuniak indicated that the new Dell server has been received. The server is being tested and is scheduled to be installed soon.

Garbage/Leaf Ordinance – Mr. Schaefer asked for a motion to introduce the proposed Ordinance regarding refuse pickup and leaf removal as it relates to residents who are connected to the Michigan City Sanitary District and have refuse pickup with the City of Michigan City.

Attorney Thorne read the Ordinance, entitled, “Garbage and Refuse Removal and Leaf Pickup”, Ordinance No. TBA, in its entirety. Discussion followed regarding the need to change the ordinance to include monthly billing and to reflect that commercial refuse pickup is not included in this contract, just residential. A motion was made to defer the Ordinance to the April meeting in order to make these changes. Motion approved unanimously.

Commission Appointment Approval - Mr. Schaefer indicated that formal Town Council approval is required for the following Commissions: Building Commission, Advisory Police Board, Plan Commission, Zoning Board of Appeals, Budget and Finance, and Human Resource and Pension. On motion duly made and seconded, the motion to approve the members of the commissions and boards was approved by a unanimous vote of all present. A copy of the 2012 Commissions and Boards is attached hereto as Exhibit “B” and made a part of these minutes.

Police Contract - The contract for the Michiana Shores was referred to the Police Commission. The Police Commission will be meeting on Wednesday, March 7, 2012 at 8:30 A.M.

Outstanding Citations - Mr. Thorne stated that a letter was sent to the LaPorte County Health Department regarding the septic system at 2060 Lake Shore Drive, however, no reply has been received from the County to date.

Old School Community Center - Mr. McDonald indicated that he received a bid for \$1,400 to replace the stucco overhang at the Community Center. On motion made and seconded it was recommended to accept the bid and fix the area in need of repair at the Community Center. Motion approved unanimously.

NEW BUSINESS

Town Attorney Contract – The Council approved the annual contract with Attorney Thorne in the amount of \$10,000 payable quarterly.

C-TAR Status Review – Mr. Byvoets reported that the report was filed on time with the State. Mr. Byvoets indicated that a 3-year plan will be prepared. The report filed with the State will soon be available online.

Comprehensive Plan – Mr. Byvoets reviewed the plans for the Comprehensive Plan Committee and he indicated that the committee will be working with the Plan Commission, the Zoning Board and the Building Commission to put together the Comprehensive Plan. A survey will be prepared and sent to residents for input as well.

Civic System – March 19 and 20 – Mr. deFuniak stated that two representatives from the Civic Program will be here in March to cross train the employees in the financial software.

Backup Recovery - Mr. deFuniak recommended that backup of the Town's computer system should be kept off-site and he suggested a safety deposit box.

Mrs. Neulieb thanked Tom Dolph for the good work of snow removal during the last snowfall.

Mrs. Neulieb also stated that VRBO.com is a website that advertises summer rentals. The website has several Long Beach residences advertised as weekly rentals and inquired what can be done to remedy the weekly rental in the summer. The Police Chief indicated that he is working on this and it will be discussed at the next Police Commission meeting.

Comments from the Floor:

A discussion was held with regard to the proposed Leaf Pick-up / Refuse Pick-up Ordinance. It was noted that a fair and equitable solution was sought in order to accommodate the residents in the various areas that are paying the Michigan City Sanitary District and in turn, paying for refuse pickup by Michigan City. It was noted that if any resident in that area required additional refuse pickup, they can contact Able Refuse directly and arrange for the service.

Donna Kavanagh stated that at Stop 21 it is very difficult to get to the beach due to the sand and the area needs to be maintained. The present location of the drinking fountain creates a large puddle of water in the summer and people are forced to walk through in order to get to the beach. Mary Joy indicated that the Park & Recreation Board will be

working to maintain Bus Stops that need attention and thanked the individual residents who are currently maintaining the Bus Stops in their neighborhood.

Claims Approval - Mr. deFuniak informed the Council of the following claims: #10246 through #10306 in the amount of \$182,552.69; and Salaries for February in the amount of \$53,002.45.

Adjournment - With no further business to come before the Council, the meeting was adjourned at 8:30 P.M.

Respectfully submitted,

By: _____
William deFuniak, Clerk Treasurer

Attachments:

Exhibit "A" - Long Beach Volunteer Fire Department Report dated March 5, 2012
Exhibit "B" - List of Boards and Commissions as of March 5, 2012